

BY-LAWS OF THE ALASKA CHIROPRACTIC SOCIETY

ARTICLE I

Membership

SECTION 1. Members qualified to vote on all Alaska Chiropractic Society (A.C.S.) business must meet membership requirements as defined in Articles of Incorporation, Article III, Section 1, 2, 4, and 5 and be in “good standing” with the A.C.S.

SECTION 2. Members in “good standing” are defined as those members current with their dues, and not in violation of any other section of the Articles of Incorporation or By-Laws.

SECTION 3. All elected Executive Board officers, including the President, Vice-President, Secretary, Treasurer, and Past President, shall each have one (1) vote on all A.C.S. business. The President may cast a deciding vote in the event of a tie. In matters requiring a two-thirds (2/3) majority, each eligible officer’s vote shall count equally.

SECTION 4. Representation invited from outside the A.C.S. must be approved by the Executive Board. Such outside representatives shall have no voting rights on any A.C.S. business.

SECTION 5. Each member of the A.C.S. should attend regularly scheduled meetings.

SECTION 6. When a vote is scheduled for a regular meeting and a member is unable to attend, they may cast their vote by mail or electronic submission. Votes must be received by the date of the vote.

ARTICLE II

Dues

SECTION 1. ALL Membership dues will be determined by the Executive Board as stated in the A.C.S. Policy and Procedures. All dues shall be current in order for the member to have a vote.

SECTION 2. Special Assessments can be made of the membership when approved by a 2/3 majority of the membership.

SECTION 3. Dues schedules established by the Board of Directors shall be communicated to members at least thirty (30) days prior to the effective date of any change.

ARTICLE III

Meetings

SECTION 1. The regularly scheduled meetings of the A.C.S. shall be held biannually, in the first six months and second six months, on a day and hour convenient to the majority of the membership, this day and hour to be solicited at each previous meeting. Each member must be notified of all meetings, regular or special, with the exception of Executive Board meetings, thirty (30) days in advance.

ARTICLE IV

Duties of the Alaska Chiropractic Society

SECTION 1. To pursue effective communication between other State, National or International organizations of chiropractors and constantly strive to bring about consolidation of efforts with the profession.

SECTION 2. To insure competent care and adequate safeguards to the public through the initiation of continuing educational programs and self-supervision.

SECTION 3. To uphold and pursue the right of all individuals to seek the type of health care they wish.

SECTION 4. The organization shall be operated exclusively for, and in conformance with, exempt activities as described in Section 501(c)(6) of the Internal Revenue Code and will not inure to the benefit of any individual.

ARTICLE V

Appointed Officers

SECTION 1. NATIONAL CHIROPRACTIC ORGANIZATION LIAISON(S). The National chiropractic organization liaison(s) shall be appointed by the president with the approval of the Executive Board. They must meet the requirements as prescribed in Article V, Section 2, Items A-E of the Articles of Incorporation of the A.C.S.

ARTICLE VI

Appointed Positions

SECTION 1. HISTORIAN. The historian shall be appointed by the president with the approval of the Executive Board. They must meet the requirements as prescribed in Article V, Section 2, Items A-E of the Articles of Incorporation of the A.C.S.

SECTION 2. PARLIAMENTARIAN. The parliamentarian shall be appointed by the president with the approval of the Executive Board.

SECTION 3. OTHER APPOINTMENTS. Other appointments can be made by the president with the approval of the Executive Board in accordance with Robert's Rules of Order.

ARTICLE VII

Duties of the Officers

SECTION 1. PRESIDENT. The president shall preside at all meetings of the A.C.S. and all Executive Board Meetings and shall be an ex-officio member of all committees.

SECTION 2. VICE PRESIDENT. The vice-president shall be prepared to serve in the absence of the president and will serve as ex-officio chairman of all standing committees.

SECTION 3. SECRETARY. The secretary shall keep a record of all meetings of the A.C.S. and Executive Board and will keep on file reports of all officers and committee chairmen, attend to all correspondence, file all letters received and copy of all letters sent out.

SECTION 4. TREASURER. In accordance with treasurer duties, the treasurer will receive all money belonging to the A.C.S. and pay all bills authorized by the Executive Board. A bank account shall be established at a recognized financial institution and all drafts against this account shall be signed by the treasurer. The treasurer will oversee all assets and liabilities of the A.C.S.

SECTION 5. HISTORIAN. The historian shall keep an account of all major business and events to be published biannually.

SECTION 6. PARLIAMENTARIAN. The parliamentarian shall be informed of the proper parliamentary procedure for all meetings and assist the president in maintaining order according to the Articles of Incorporation, By-Laws, and Robert's Rules of Order.

SECTION 7. PAST PRESIDENT. The immediate Past President shall serve as a voting member of the Executive Board for the two (2) years immediately following the end of his/her term as President, in accordance with Article VII of the Articles of Incorporation. The Past President shall provide continuity, institutional knowledge, and mentorship to the incoming President and Executive Board, and shall assist with the transition of duties as needed. The Past President shall have one (1) vote on all Executive Board matters.

SECTION 8. INABILITY TO SERVE AS PAST PRESIDENT. If the outgoing President is unable or unwilling to serve as Past President for any reason, the Board of Directors shall appoint a former Past President of the A.C.S. to serve in that capacity for the duration of the two-year term. Such appointment shall be made by majority vote of the remaining Executive Board members at the next regularly scheduled or specially called board meeting. The appointed individual must be a member in good standing of the A.C.S. at the time of appointment and throughout his/her service.

SECTION 9. SUCCESSION PLAN – VACANCY IN OFFICE. In the event any elected Executive Board officer is unable to complete his/her term of office due to resignation, incapacity, removal, death, or any other cause, the following succession procedures shall apply, consistent with Alaska Stat. § 10.20.096 and Robert's Rules of Order:

ITEM A. PRESIDENT: If the office of President becomes vacant, the Vice-President shall immediately assume the duties and full authority of the President for the remainder of the term. The Board shall then appoint a qualified member in good standing to fill the vacant Vice-President position for the remainder of that term.

ITEM B. VICE-PRESIDENT, SECRETARY, OR TREASURER: If a vacancy occurs in any of these offices, the Executive Board shall, by majority vote, appoint a qualified A.C.S. member in good standing to fill the vacancy for the remainder of the unexpired term. The appointment shall be ratified at the next general membership meeting.

ITEM C. PAST PRESIDENT: If a vacancy occurs in the Past President position, the Board of Directors shall appoint a former Past President per Section 8 of this Article.

ITEM D. MULTIPLE VACANCIES: In the event of simultaneous vacancies in more than one office, the remaining Executive Board members shall convene a special meeting within thirty (30) days to address all vacancies in order of succession, beginning with the highest office. If fewer than two (2) Executive Board members remain, a special membership meeting shall be called within thirty (30) days to elect replacements in accordance with AS 10.20.096.

ITEM E. NOTIFICATION: All members shall be notified of any vacancy and its resolution within fifteen (15) days of the appointment or succession, by mail or electronic communication, consistent with AS 10.20.066.

ARTICLE VIII

Affiliation with National Chiropractic Organizations

SECTION 1. Nothing in these bylaws shall preclude the Alaska Chiropractic Society from forming a formal relationship with one or more national chiropractic associations, for the purpose of advancing our mutual interests and those of the chiropractic profession.

SECTION 2. The Alaska Chiropractic Society and the national association shall establish an affiliation agreement, to be ratified by the Alaska Chiropractic Society General Membership, which will govern the relationship between the two organizations.

SECTION 3. Each national chiropractic association that applies for and receives affiliation status with the Alaska Chiropractic Society may designate a single liaison representative to attend A.C.S. Executive Board meetings in a non-voting, advisory capacity. Such liaison representatives shall not be appointed to, nor hold a seat on, the A.C.S. Executive Board, and shall have no right to vote on any A.C.S. business. Every national association liaison representative must be a member in good standing of the Alaska Chiropractic Society throughout his/her term and shall abide by all A.C.S. rules of order.

Log of Bylaw Actions

This document upon ratification by the Alaska Chiropractic Society will be in full force and effective until changed, amended, or revised.

1. ARTICLE I: MEMBERSHIP – SECTION 6. 1/1980
2. ARTICLE II: DUES – SECTIONS 1, 2, 3. 1/1980, 1/1990
3. ARTICLE I: MEMBERSHIP – SECTIONS 1, 4, 5, 6. MODIFIED 1/22/2011
4. ARTICLE II: DUES – SECTIONS 1, 4, 5. MODIFIED 1/22/2011
5. ARTICLE III: MEETINGS – SECTION 1. MODIFIED 1/22/2011
6. ARTICLE V: APPOINTED OFFICERS – SECTIONS 1-2. MODIFIED 1/22/2011
7. ARTICLE VI: APPOINTED POSITIONS – SECTIONS 1-3. ADDED 1/22/2011
8. ARTICLE VII: DUTIES OF THE OFFICERS – SECTIONS 2-6. MODIFIED 1/22/2011
9. ARTICLE VIII: AFFILIATION WITH NATIONAL CHIROPRACTIC ORGANIZATIONS – SECTIONS 1-4. ADDED 1/22/2011
10. ARTICLE II: DUES – SECTION 1. MODIFIED 01/06/2015
11. ARTICLE III: MEETINGS – SECTION 1. MODIFIED 01/06/2015
12. ARTICLE VIII: AFFILIATION WITH NATIONAL CHIROPRACTIC ORGANIZATIONS – SECTIONS 2-3 MODIFIED 01/06/2015; SECTION 4 ELIMINATED.
13. ARTICLE II: DUES – SECTION 6. ADDED 10/04/2018
14. ARTICLE IV: DUTIES OF THE ALASKA CHIROPRACTIC SOCIETY – SECTION 4. MODIFIED 10/04/2018
15. ARTICLE I: MEMBERSHIP – SECTION 3 MODIFIED. Voting rights clarified to include all five (5) elected Executive Board officers equally, including the Past President.
16. ARTICLE VII: DUTIES OF THE OFFICERS – SECTION 7 ADDED. Past President position added as voting member of the Executive Board for a two (2) year term. SECTION 8 ADDED: Inability-to-serve provision. SECTION 9 ADDED: Succession Plan for all officer vacancies (AS 10.20.096).
17. ARTICLE I: MEMBERSHIP – SECTION 4 MODIFIED. Outside representative voting right removed; representatives shall have no voting rights on any A.C.S. business.
18. ARTICLE II: DUES – SECTION 1 MODIFIED. “General Membership” replaced with “ALL Membership”; dues policy referenced to A.C.S. Policy and Procedures; monthly/quarterly payment sentence removed as redundant.
19. ARTICLE II: DUES – SECTION 3 MODIFIED. First sentence (listing dues categories) struck; section retains only the 30-day notice requirement for dues schedule changes.
20. ARTICLE II: DUES – SECTIONS 4, 5, AND 6 DELETED. Student, retired doctor, and CCA dues sections removed as redundant; all dues now governed by Section 1 (Policy and Procedures) and Section 3 (30-day notice).
21. ARTICLE VIII: AFFILIATION WITH NATIONAL CHIROPRACTIC ORGANIZATIONS – SECTION 3 MODIFIED. National association liaison representatives explicitly prohibited from holding a seat or voting on the Executive Board; advisory/non-voting status clarified.